



2020 BCB DIRECTOR NOMINATION PACKAGE

Nominations Process

1. Nominations for positions as Directors will be solicited by the Nomination Committee began on **June 22, 2020**
2. All individuals wishing to run for a position as a Director, including all current Directors, will be subject to nomination which requires the submission of a signed Application Form and supporting materials by the application deadline.
3. Upon receipt of all nominations, the Nominations Committee will short-list nominees and conduct due-diligence by reviewing the nominee's qualifications, the required skills and attributes, potential conflict of interests or other significant matters which would preclude the nominee from successfully fulfilling the duties of a Director.
4. The Nominations Committee, upon a majority vote, will provide their preferred slate of nominees to the voting members prior to the election of Directors.

Application Form and Recommended Supplementary Material

5. Each nominee must complete and sign the 2020 Application Form and submit it to the Nominations Committee along with a letter of intent and a resume.
6. It is recommended that Nominees further submit:
 - A **campaign platform** describing what the nominee would like to do to further the objectives of BCB – this material may be as detailed or specific as the nominee desires
 - A **headshot** photo
 - A **biography** of the nominee (maximum 300 words)
 - A **video** describing the nominee and/or the nominee's platform (maximum 30 seconds)
 - **Testimonials** from other organizations or other individuals
7. Once applicants have been short-listed by the Board Selection Committee, a due-diligence process will be conducted. This will include a review of the candidate's qualifications and identification of any conflicts of interest or other significant matters which would preclude the candidate from successfully fulfilling the duties of a Director.
8. As part of this due-diligence process, short-listed candidates will be required to undergo a Criminal Record Check and complete the [Respect in Sport](#) training.

Deadline for submitting applications

Applications may be submitted by email, mail, or courier to the following address:

BCB Nominations Committee

c/o 2451 Riverside Drive, c/o House of Sport, Ottawa (ON) K1H 7X7

office@bowlsCanada.com

Applications should be received by 4pm EDT on August 21, 2020.



2020 BCB DIRECTOR CANDIDATE APPLICATION FORM

*This form should be submitted to BCB by the date of **August 21, 2020***

This form is to be completed by any person nominated for election as a Director with BCB.

Name of Candidate: _____

Address: _____

Phone Number(s): _____

Email Address: _____

*Each nominee must complete and sign an Application Form and submit it to the Nominations Committee along with a letter of intent and a resume. Nominees **MAY** further submit:*

- A **campaign platform** describing what the nominee would like to do to further the objectives of BCB – this material may be as detailed or specific as the nominee desires
- A **headshot** photo
- A **biography** of the nominee (maximum 300 words)
- A **video** describing the nominee and/or the nominee's platform (maximum 30 seconds)
- **Testimonials** from other organizations or other individuals

1. Click the General Attributes and Specific Skills to which you believe you ascertain:

General Attributes:

- | | |
|--|--|
| <input type="checkbox"/> Knowledge of sport or lawn bowling | <input type="checkbox"/> Business Acumen |
| <input type="checkbox"/> Board experience | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Team player | <input type="checkbox"/> Experience in strategic thinking |
| <input type="checkbox"/> Risk Management experience | <input type="checkbox"/> Ethical and values based behavior |
| <input type="checkbox"/> Representative of membership population | <input type="checkbox"/> Commitment and Capacity |

Specific Skills:

- | | |
|---|--|
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Funds Development | <input type="checkbox"/> Accounting & Finance |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Strategic Change Management |
| <input type="checkbox"/> Human Resources Management | <input type="checkbox"/> Marketing/Communications |
| <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> International Sport Perspective |
| <input type="checkbox"/> Political Capital | |

2. Please provide a brief summary of your experience relative to being a Board Member.

3. Please provide a brief summary of your experience in associations engaged in sport.

4. Please provide a brief summary of any previous experience with BCB.

5. Please provide a brief summary of your experience with other voluntary or community organizations.

6. Please highlight additional skills or competencies that would contribute to the effective leadership and governance of BCB

Signature

Date

Applications may be submitted by email, mail, or courier to the following address:

Bowls Canada Boulingrin, 2451 Riverside Drive, c/o House of Sport, Ottawa (ON) K1H 7X7

Email: office@bowlscanada.com

Applications should be received by **4pm EDT on August 21th, 2020.**

Candidate Endorsement

The Nominations Committee hereby endorses _____ as a candidate for election as a Director with BCB.

Chair of Nominations Committee (Name)

Signature

Date