



# **BOWLS CANADA BOULINGRIN**

## **ANNUAL GENERAL MEETING**

September 23, 2018  
Conference Call Webinar  
5:00 pm EST – 6:29 pm EDT

***Bowls Canada Boulingrin is the governing body responsible for lawn bowls in Canada and our mission is to advance the sport of bowls in Canada.***

### **DRAFT MINUTES**

#### **1. Roll Call of Members and Credentials Committee**

- After Anna Mees took care of ensuring all attendees understood how to operate the features of the webinar including how to vote during meetings, President David Calam called the meeting to order at 5:14 EST. He made introductions of those in attendance including guests:

#### **Bowls Canada Members' Representatives:**

<b>Pat Vos</b>	Bowls Alberta, ED (provincial delegate)
<b>Elaine Jones</b>	Bowls Manitoba, President
<b>Gary Lawrence</b>	Bowls Saskatchewan, President
<b>Ken Simpson</b>	Ontario Lawn Bowls Association, President
<b>Ann Dittmar</b>	Quebec Lawn Bowling Federation, President
<b>Howard Oakey</b>	Lawn Bowls Nova Scotia, President
<b>Gloria McLaughlin</b>	Bowls New Brunswick Boulingrin, President
<b>Bonnie Fitzgerald</b>	Prince Edward Island Lawn Bowls Association, President
<b>Harry Carruthers</b>	Bowls British Columbia, Acting President – joined the meeting at 6:18 pm
<i>Regrets:</i>	<i>Grady Long (Bowls Alberta, President),</i>

#### **Guests:**

<b>Frances Meehan</b>	Secretary, Bowls New Brunswick Boulingrin
<b>Richard Gallant</b>	Treasurer of PEI Lawn Bowling Association
<b>Tina Chernoff</b>	Executive Director Bowls Saskatchewan

#### **Bowls Canada Board in attendance:**

<b>David Calam</b>	President	<b>Ian Howard</b>	Vice President
<b>Jennifer MacDonald</b>	Secretary	<b>Alan Dean</b>	Director
<b>Ivo Van Bastelaere</b>	Director	<b>Jeff Harding</b>	Director

*Regrets: Kathryn MacGregor, Lorane Martin*

#### **Bowls Canada Staff:**

<b>Anna Mees</b>	Executive Director	<b>Matthew Nafe</b>	Technical Coordinator
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**2. Period of Remembrance**

- A minute of silence was held to remember all those from our Lawn Bowls community who had passed away in 2017/18.

**3. Establishment of Quorum and Appointment of Scrutineers**

- Quorum was established with sufficient representatives from provinces. Scrutineers were appointed.

<b>MOTION 1</b>	<b>ON Ken Simpson/ QC Ann Dittmar</b>
That Matthew Nafe and Anna Mees be appointed to serve as scrutineers.	
<b>Unanimously Carried</b>	

**4. Approval of Agenda**

<b>MOTION 2</b>	<b>NS Howard Oakey / SK Gary Lawrence</b>
That the agenda be accepted as presented.	
<b>Unanimously Carried</b>	

**5. Declaration of any Conflicts of Interest**

- Ann Dittmar indicated that she will be a member of the 2019 Quebec Provincial Team for the 2019 National Singles event.

**6. Approval of Minutes from 2017 Annual General Meeting**

<b>MOTION 3</b>	<b>ON Ken Simpson / NB Gloria McLaughlin</b>
That the minutes of the 2017 Annual General Meeting be accepted as circulated.	
<b>Unanimously Carried</b>	

**7. President's Address and Report**

- David Calam presented President's Report. This was shared with all delegates prior to the meeting.
- Points of mention include Strategic Plan process made to date, success of the previous plan and success on the implementation of the 2017-2018 Annual Plan.

<b>MOTION 4</b>	<b>NS Howard Oakey / PEI Bonnie Fitzgerald</b>
That the President's Report be accepted as circulated.	
<b>Unanimously Carried</b>	

**8. Executive Director's Address and Report**

- Anna Mees gave an overview of how the 2017-18 Annual Plan is aligned with the Strategic Plan and the annual budget. She also discussed how the current staffing structure positions the organization to do more for bowlers, clubs and provincial associations. She highlighted how investment in high performance is paying off – 2018 Commonwealth Games performance

greatly contributed raising awareness of sport. She spoke on how Bowls Canada is earning a reputation amongst federal government funders as a “best practice” for small non-targeted sports.

**Delegates were given an opportunity to ask questions: No questions were asked**

<b>MOTION 5</b>	<b>NB Gloria McLaughlin / NS Howard Oakey</b>
That the Executive Director's Report be accepted as circulated in the format of the BCB Annual Report.	
<b>Unanimously Carried</b>	

## 9. Financial Statements and Reports

- As acting Treasurer, David Calam presented the Financial Reports. The following financial documents were circulated prior to the meeting: Audited statements from 2017-18, Notes on Audited Statements, BCB Investment Report March 31, 2018 and 2018-19 Approved Budget

**Delegates were given an opportunity to ask questions and make comments: No questions**

<b>MOTION 6</b>	<b>NS Howard Oakey / SK Gary Lawrence</b>
That the financial reports be accepted as circulated.	
<b>Unanimously Carried</b>	

## 10. Appointment of Auditors

- Recommended that we continue to use the same auditors as used in the previous year.

<b>MOTION 7</b>	<b>ON Ken Simpson / QC Ann Dittmar</b>
That the auditing firm of Ouseley, Hanvey, Clipsham Deep LLP be retained as Bowls Canada auditors to complete the audit for the 2018/2019 fiscal year.	
<b>Unanimously Carried</b>	

## 11. Confirming Resolution of Board Actions

- Question was raised by Richard Gallant about the wording of the motion that it should contain mention to the reports. Anna Mees explained that the statement is from the Non-For Profit Act and cannot be changed. David Calam suggests that the background to this motion be explained in a report that is included with the agenda for future AGMs.

<b>MOTION 8</b>	<b>NS Howard Oakey / SK Gary Lawrence</b>
To accept all actions of the BCB Board of Directors during the fiscal year 2018-19 and since the last annual general meeting.	
<b>ON Ken Simpson abstains, 7 votes in favour – motion passes</b>	

## 12. Reports

- Bowls Canada Operational Committee Reports were presented as circulated in the AGM Meeting package.
  - Clarifying question regarding the name of the chair of the Nominating Committee
  - Question about the Marker Training Resources not being received in all provinces. Anna Mees to check with the Officiating Committee regarding recipients and report back on this.
- Provincial Reports were circulated in the AGM Meeting Package.

<b>MOTION 9</b>	<b>NB Gloria McLaughlin / ON Ken Simpson</b>
To accept all provincial reports as submitted.	<b>Unanimously Carried</b>

<b>MOTION 10</b>	<b>AB Pat Vos / NS Howard Oakey</b>
To accept all BCB operational committee reports as submitted.	<b>Unanimously Carried</b>

**13. Elections to the Board of Directors**

- David Calam thanked Alan Dean for his assistance with chairing the nominating committee as well as thanked board members who worked to recruit individuals with specific skill sets to apply to the Board. All nominations put before the AGM membership have been endorsed by the nominating committee.

**a) Officer Positions to Acclaim**

**President**

- Nomination received for Ian Howard
- No other nominations were received.

**Secretary**

- Nomination received for Jennifer MacDonald
- No other nominations were received.

- Question regarding accepting nominations from the floor. Anna Mees explained that the By-Laws state that we cannot accept nominations from the floor if there are nominated individuals for positions.

<b>MOTION 11</b>	<b>ON Ken Simpson / MB Elaine Jones</b>
To accept received nomination of Ian Howard for President and Jennifer MacDonald for Secretary by acclamation.	<b>Unanimously Carried</b>

- Congratulations to Ian Howard and Jennifer MacDonald.

- b) Nomination to fill the remaining one-year position of the Vice – President term.
  - a. Nomination of Kathryn MacGregor
  - b. No other nominations

<b>MOTION 12</b>	<b>QC Ann Dittmar / NS Howard Oakey</b>
To accept received nomination of Kathryn MacGregor for Vice President by acclamation.	<b>Unanimously Carried</b>

- c) **Treasurer** – no nominations received in advance of the meeting
  - Ann Dittmar nominated Steve Moors for the position of Treasurer from the floor. Ann Dittmar provided a review of Steve’s qualifications in support of her nomination.

<b>MOTION 13</b>	<b>QC Ann Dittmar / SK Gary Lawrence</b>
Move to nominate Steve Moors from the floor for the role of Treasurer.	
<b>Unanimously Carried</b>	

<b>MOTION 14</b>	<b>ON Ken Simpson / NS Howard Oakey</b>
To accept Steve Moors as nominated from the floor to serve a two-year term as Treasurer.	
<b>Unanimously Carried</b>	

- d) **Directors** – have three positions, no nominations received in advance of the meeting
- ON Ken Simpson nominated David Llewellyn from the floor for the role of director and provided a summary of his qualifications in support of his nomination.
  - BCB Board Member Jeff Harding also spoke in support of David Llewellyn

*Harry Carruthers joined the meeting at 6:18 pm*

<b>MOTION 15</b>	<b>ON Ken Simpson / NS Howard Oakey</b>
Move to nominate David Llewellyn from the floor for a two-year term as Director.	
<b>Carried Unanimously</b>	

- David Calam explained the process of electing board members should there be no more nominations. Call was made for further nominations, no further nominations received

➤ <b>MOTION 16</b>	<b>ON Ken Simpson / NS Howard Oakey</b>
➤ To accept David Llewellyn as nominated from the floor to serve a two-year term as Director.	
➤ <b>Unanimously Carried</b>	

#### 14. Other Business

- Alan Dean expressed his thanks and appreciation for his experiences as member of the board.
- David Calam thanked Alan Dean for his work as a board member. He also gave words of appreciation to the BCB staff including Terry Scott, Darryl Fitzgerald, Joan Desautels, Matthew Nafe, Jake Schuknecht and Anna Mees. He mentioned his experience at the Gold Coast as one of his highlights of his time working with BCB.
- Ian Howard thanked David Calam for his guidance over the past two terms. He thanked Alan Dean for his work including that as the nominating committee. He also thanked Anna Mees and the staff at BCB. He thanked the members of the Presidents' Council and indicated that he looks forward to working with this group. He also expressed his thanks to the current and incoming board.

#### Adjournment

With no other business to be conducted, the meeting was adjourned at 6:29 pm EDT.